



# LEPELLE-NKUMPI LOCAL MUNICIPALITY

**Postal Address**  
Private Bag X07  
CHUENESPOORT  
0745

[www.lepelle-nkumpi.gov.za](http://www.lepelle-nkumpi.gov.za)

**Physical Address**  
170 BA Civic Centre  
LEBOWAKGOMO, 0737  
Tel : (+27)15 633 4500  
Fax : (+27)15 633 6896

## LIBRARY MEMBERSHIP REGISTRATION FORM

### A. PERSONAL DATA

Name and surname : .....

ID NUMBER : .....

GENDER : .....

POSTAL ADDRESS : .....

PHYSICAL ADDRESS : .....

TEL. NUMBER (H) : .....

OCCUPATION : .....

NAME OF INSTITUTION/SCHOOL: .....

TEL. NUMBER (W) : .....

REFERENCE (NEXT OF KIN) : .....

CONTACT NUMBERS : .....

PHYSICALADDRESS : .....

### FOR CHILDREN UNDER 18 YRS

NAME OF PARENT/GUARDIAN : .....

ID. NUMBER : .....

CONTACT NUMBERS : .....

SIGNATURE : .....

**FOR OFFICE USE ONLY**

APPROVED : .....

REFERENCE CHECKED : .....

BAR CODE NUMBER : .....

**B. REQUIREMENTS**

1. One must be a resident of S.A
2. A certified copy of the ID should be attached to the form.
3. Two identical ID or passport photos must be attached to the form.
4. One reference with credible contact numbers
5. Children under 18 must be accompanied by their parents or guardian.
6. Proof of residence

**C. RULES**

1. No library material will be issued to clients without membership card.
2. Library members issued with any library material for home use, is given responsibility for any loss, damage and theft. All library materials on loan should be handled with care.
3. Library materials on loan should be submitted to library on or before the due date. Disregard of this may result in disciplinary actions taken.
4. Always obey rules and regulations of the library e.g. switch off your cellphones when entering the library.
5. Stealing is strictly prohibited and may result in prosecution, suspension or termination of membership.
6. Membership is valid for three years only, after which every member should renew.

**D. DISCIPLINARY ACTIONS**

Should any library users fail to comply with the above stated rules, the following disciplinary actions will be taken:

- ❖ Verbal or written warning.
- ❖ Suspension from using the library
- ❖ Termination of membership
- ❖ Payments of any loss or damage of library material(s) loaned to patrons
- ❖ Or combination of the above four disciplinary action

**DECLARATION**

I..... Declare that I will comply with the above stated rules and will be responsible for any actions. I will always accept any disciplinary action taken against me, should I be contravening any prescribed rules.

.....  
Signature of Applicant

Signed at.....on this.....day.....of 2014